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| **K LAKSHMI** | **No. 3a (Old), New No. 11,**  **Kattabomman Street, Radha Nagar,**  **Chrompet, Chennai -600044**  **Phone: 044 – 22655659**  **Mobile: 8124331282**  **E-mail: suja\_04ram@yahoo.com** |

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| **Objective**: |

Interested in holding any challenging job for the growth of the institute

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| **Academic Qualifications:** |

1. Bachelor of Business Administration (BBA)
2. Diploma in School Management
3. Master of Arts (Hindi)
4. Bachelor of Education (B.Ed)

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| **Technical Qualifications:** |

1. Typewriting - English, Tamil and Hindi
2. Diploma in Computer Applications

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| **Sanskrit Qualifications:** |

a) “Kovida” from Samskruta Bharati, 2016 – First Class

b) Diploma in Sanskrit from Rashtriya Sanskrit Vidhyapeeth, Tirupati

c) Pursuing Master of Arts (MA) in Sanskrit from SASTRA University, Tanjore

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| **Personal Details:**  Full Name : K Lakshmi  Husband’s Name : R. R. Ramesh  Marital Status : Married  Date of Birth : 10-10-1981 | **Languages Known:**  Tamil  English  Hindi  Sanskrit |